

**Retention & Re-engagement Committee Meeting
September 7, 2016**

Present:

Amanda Newstetter
Andy Scheer*
Erin Antunez
Eva Mureithi
Chip Supanich
Courtney Liebi

Dana Van Gorder
Hyman Scott
Joanna Eveland
Joe Ramirez-Forcier
Kristi Dixon

Linda Walubengo
Lori Thoemmes
Mark Vincent
Nikki Calma

***Committee Co-Chair**

1. August 2 Meeting Minutes
 - Minutes from August 2 meeting were approved with one correction (i.e. add Mark Vincent (UCSF) under “2. Introduction to new members.”)
2. Introductions to new members
 - Joanna Eveland (Tom Waddell), Linda Walubengo (Catholic Charities) on behalf of Ellen Hammerle, Nikki Calma (API Wellness) on behalf of Kate Franza.
3. Action item follow-up
 - i. **Action:** Re youth, Hyman S. will reach out to colleagues at Larkin Street Youth for recommendations.
 - Hyman reached out to Adam Leonard at CHPY/Larkin St. Youth and he recommended two people – Christy Camp and Sarah Woods. Christy Camp joined the Committee and plans to attend the Consortium meeting on 9/22. Andy is talking with Christy and Sarah Woods on Fri, 9th re involvement in the R&R Committee.
 - ii. **Action:** Hyman will follow up with Tonya about potentially joining this committee or identifying someone within that network to be a part of this committee.
 - Aisha Mays is the new Medical Director for CHPY and she plans to attend the Consortium meeting. The Consortium meeting may be an opportune time for introductions.
 - iii. **Action:** Re those released from jail/prison, Andy S. will reach out to HIV Integrated Services to ask if there is some who can represent this population.
 - Andy connected with David Leiva from Jail Health Services and there is a new person who took over Kate Monico Klein’s position, Tanya Mera, and he plans to speak with her on the 8th or 9th.
 - iv. **Action:** Edwin C. will reach out to colleagues at UCSF Center for Trans Excellence to ask if there is anyone there who would like to participate.
 - Unsure of the status of this action item. Amanda Newstetter will follow up with Edwin to see if he’s reached out and if not she volunteered to do so. Also, there is CTE staff based at USCF AHP who may be appropriate representatives for this Committee.
 - v. **Action:** Re issues around food security, Austin P. will reach out to Ryan Barrett’s replacement at Project Open Hand.
 - Unsure of the status of this action item. Andy may speak with Mark Ryle at the appropriate time to make sure nutrition/food security topic is represented.
4. Y2 Funding Update
 - RFPs will be released later this month or early October, specifically related to the R&R committee asks – intensive case management, services for aging populations, frontline organizing group
 - Many people are working on RFP development and sole-source funds as quickly as possible to get things out into the community.
5. R&R Toolkit work group update - Amanda Newstetter
 - This working group started meeting in January, twice a month, to develop R&R tools which they hope to launch at WAD. The Working Group includes AETC, City Clinic, PRC, LINCS, Westside, SFAF, Mission Neighborhood, Tom Waddell, UCSF AHP.
 - In the toolkit (5 items): 1) HIV Care Options in SF (Clinics, who takes what insurance, contact details); 2) HIV Navigation Options in SF (listing of navigation programs); 3) Expanded contact sheet (basic and expanded contact info); 4) Infographic/at a glance for medical providers (research on why retention is so important; includes local data) 5) Infographic/at a glance for non-medical providers (research on why retention is so important; includes local data, tips for retention based on literature)
 - Miguel Ibarra will use toolkit for the academic detailing
 - Looking at developing a presentation that can be done with larger audiences for dissemination throughout the city re navigation.

- Tracey Packer's branch has committed funding for branding and to bring into alignment with other academic detailing tools that are in development (i.e. RAPID, PrEP).
- The WG plans to bring these documents to the larger R&R Committee for feedback.

6. Data & Metrics

- The Steering Committee requested all the committees to develop metrics in order to determine whether we're achieving our goals. A small group of people convened to begin to brainstorm around what information/data is currently available and what potentially we'd want to use to build the metrics. A sub-committee was formed to specifically work on the development R&R metrics and what can be realistically accomplished.
- There was discussion on the potential for accessing and using pharmacy-related data (i.e. people not filling their prescriptions). Dana has reached out to see who would be willing to participate in future discussions and there is interest by Medi-Cal, state agencies, Walgreens.
Action: convene pharmacy rep meeting (Dana w/ Andy support)
- The sub-committee should consider: 1) looking at the metrics from other GTZ initiatives; 2) the National HIV/AIDS Strategy; 3) the in+care Campaign (gap measure); 4) needs assessment from HIV Community Planning Council.
- At the metrics meeting, the group discussed the Medical Monitoring Project, an ongoing data collection project on all cases [sampling in care and out of care] across multiple jurisdictions around the country but also includes a component with local questions. We discussed modifying it to meet what we identify are the metric indicators.
- Hyman has a meeting with Mark Harrington from NY on the 9th to talk about GTZ metrics and we could possibly do similar approaches so we can compare. It would how they came to decide up on them.
- Is there someone from the HIV Community Planning Council with interest in participating in the metrics committee or someone who could be a resource for us? Chip suggested Dave Jordon.
Action: Chip will talk with him wrt joining the sub-committee.

7. Brainstorm on Committee Focus for Y3

- Beyond focusing on funding there is a lot of work to do to find creative responses to the thing that have been identified at the retreat and the monthly Committee meetings.
- Susan Scheer will present on the latest HIV epi data at the 9/22 Consortium meeting.
- We should reach out to other jurisdictions to see what they are trying and may want to consider (i.e. app-based retention, recent lit review of evidence based approaches)
- Year 3 should be at 30,000 feet; we've been granular but now maybe we need to look big picture
- DPH seems to be focusing on whole-person approach to HIV care – don't know if this is a separate or bilateral project to GTZ.
- We should think about finding creative ways of working within these systems to mitigate or maneuver around obstacles within people's daily lives.
- We hear a lot about "collective impact" but it would be useful for everyone to have a deeper understanding of that means and the principles behind it. Courtney has been in contact with the organizers (SFDPH Center for Learning & Innovation) of the recent CI workshop at 25 Van Ness wrt hosting a presentation for members of the Consortium in the future. Discussions continue, stay tuned.
- It seems it would be important to involve in these discussions those who are not necessarily HIV providers but those who are 1°-2° related/"tertiary" providers. Possibly target these providers when disseminating the R&R toolkit.
- It might be useful to look at some of the different biomedical treatment interventions and data presented at IAS in Durban – different drug regimens, long acting injectibles. The retention data from RAPID was good and patient satisfaction data presented was positive.
- Cross-cutting efforts with other committees (i.e. Prevention>treatment: mental health, substance use, adherence, benefits navigation) – there was some collaboration but how can enhance that now and work together on messaging, accessing resources etc?
- It would be ideal to have good practices guidelines for patient-centered care to be disseminated and implemented citywide. This would be a good opportunity to partner with the primary care/ambulatory care side of the Department. (i.e. quality improvement improve patient wait time and other issues)
- For Y3, it could be good to have 3 co-chairs for this committee. If you're interested in stepping into this position, please reach out to Andy.

8. Announcements

- Next Metrics Sub-Committee meeting is TBD.
- The next Consortium meeting is scheduled for Thursday, September 22nd at 25 Van Ness, 6-8pm. A Report back on AIDS 2016 is scheduled from 5:15-5:45,
- G2Z Ending Stigma Committee meeting is scheduled for Tuesday, 10/4 @ 6p at City Hall, Room #270